

S E C R E T

*Had for
EO/OL*

*See John's
Comments on
what was
put in week*

21 August 1986

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F/L
This actually is
not too
good!*

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
the Period Ending 20 August 1986

1. Events of Major Interest That Have Occurred During the
Preceding Week:

a. The Office of Logistics (OL) has developed an employee message center for use in the Headquarters Building. The primary purpose of the center is to provide employees with current information on events in the Headquarters Building. A demonstration unit was positioned at the northeast entrance on 20 August. Additional larger units are being planned for the cafeterias and other entrances within the next several months. The Printing and Photography Division is coordinating with Facilities Management Division on the purchase of a character generator which will permit maps, photos, graphics, etc. to be displayed.

b. Representatives of the Office of Information Technology (OIT) have advised OL that the black line telephone switch is almost at capacity with approximately 100 new connections remaining. OIT is working diligently to expand present capacity of both black and green telephone switches. The lack of capacity will have a scheduling impact on relocations and renovations in the Headquarters Building.

c. OL reports that on Saturday, 16 August, the north side of the east perimeter road was closed to employee parking. Construction in that area is scheduled to be completed approximately 8 September. Rows Q through CC in the south lot were opened for parking on 18 August. Former L and M lanes of the south lot, as well as the area behind the temporary construction fence, will be repaved as part of a new contract. This portion of the south lot is scheduled for completion in the spring of 1987.

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d. OL received a request from the Office of Information Technology to lower the second-floor ceiling approximately one foot to accommodate four-inch conduit for the installation of new secure telephone lines. Design is 100 percent complete. Removal of the existing ceiling, approximately 11,000 square feet, by Contel is scheduled to begin on 22 August. [redacted]

shy in the assembly

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e. OL received a requirement from the Directorate of Science and Technology to purchase computers to support a joint effort between the Agency, the United States Air Force, and the Defense Advanced Research Projects Agency. The computers will be furnished to several private corporations for evaluation. These evaluations will be performed at no cost to the government. The computer hardware and software will cost \$1.25 million. Due to the urgency of this requirement and pending approval by the Agency Contract Review Board, a letter contract is anticipated to be in place by the first week of September. [redacted]

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f. OL has received \$17,000 in funds through the Office of Security to install a hydraulic barricade at the new Route 123 entrance to the Headquarters Building. Delta Electrical Construction and Maintenance, Incorporated of Tuxedo, Maryland, will be performing this work under modification to an existing contract. Installation of the barricade will cost \$10,120. At a later time, the remaining funds will be used to connect the electrical and hydraulic lines required to make the barricade fully operational. [redacted]

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g. A presentation was made to the Agency Contract Review Board on 12 August for approval to purchase ten automated telephone analyzers from GTE Sylvania in Mountain View, California, for the Office of Security. These units are microprocessor controlled test instruments that provide complete protection from telephone eavesdropping devices by checking all mechanical characteristics of the communication lines. It is expected that a firm-fixed-price contract for approximately \$861,000 will be negotiated with the contractor this week. [redacted]

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i. OL received proposals on 8 August for furniture [redacted]. Of the 13 vendors solicited, five vendors submitted proposals and the products proposed were evaluated by the Technical Evaluation Team on 12 and 13 August. The Evaluation Team's report was received on 15 August. A meeting will be held on 18 August between the Evaluation Team and Procurement Division to go over some discrepancies found in the proposals and to discuss some of the alternative proposed. Discussions will be held with the offerors found to be in the competitive range on 19 and 20 August. Revised proposals are due by 22 August. [redacted]

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k. The August status report to OL from the Federal Highway Administration (FHWA) on the George Washington Memorial Parkway acceleration lane project states that the contractor is still having problems getting capstones made, and recently requested that an alternate material be used for the capstone along the entire length of the median strip barricade wall. The FHWA is looking into the matter. Most other work, with the exception of the capstone and landscaping on one side of the wall, is complete. The FHWA reports that the capstone work is not expected to be completed until the end of September, at best. [redacted]

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l. OL reports that the barrel skylight was installed at the new Route 123 Security Control Center on 18 August. A roof slab and the slab-on-grade will be poured this week, thus completing the building shell. [redacted]

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m. The load management system for the Powerhouse is scheduled to be factory tested on 20 and 21 August. This system will, in the event of a power failure, automatically assume 

control of the Headquarters power system by starting generators and picking up loads on a preprogrammed priority basis. OL advises that the system is scheduled to be shipped immediately after testing. [redacted]

n. On the weekend of 9 August, the Data Base Control Center successfully increased the percent of free space in the Contract Information System (CONIF) data base from 2 to 30 percent. This will give the CONIF data base enough input area for the increased work load due for the year-end process. [redacted]

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*Does the
DIA really
care
about this*

* o. On 12 August, an OL representative met with the lessor for Building [redacted]. The lessor is making progress in transferring title of the property to U.S. citizen ownership. This transfer is still targeted to occur by 31 August. The lessor has been provided Agency requirements for the location of a perimeter fence and has surveyed the property so that a new deed can be drawn up to effect the transfer. Lease terms for the property are currently being negotiated.

Several meetings were held during the week of 11 August to focus on construction schedules, associated costs, and events which must occur prior to occupancy of [redacted]. A weekly meeting between members of the OL/PTPE Working Group and the OS/PTPE Program Office has been established so that Agency requirements [redacted] can be identified and defined in a timely manner. The first of these weekly meetings is scheduled for 20 August.

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* q. OL received an inquiry from the General Services Administration (GSA) regarding a proposed schedule for major renovations to the air-conditioning system [redacted]

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[redacted] The work is expected to take approximately one year and may require temporary relocation [redacted] personnel. GSA is proposing a work schedule which would be based on moving [redacted] when that complex is vacated circa December 1987-April 1988. Agency approval or alternative suggestions are requested; OL will query [redacted] for their advice. [redacted]

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r. OL has been advised by the General Services Administration (GSA) that the lessor does not wish to renew the present lease on space occupied by [redacted]

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[redacted] The lease expires April 1987. OL has requested that relocation of this facility be accomplished by GSA under the existing [redacted] requirements. [redacted]

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s. A representative from OL attended a meeting with the [redacted] Manager to request the owner's permission to permit the Agency to install protective barriers around [redacted] Building. The recommendation for the barriers resulted from a survey by the Office of Security and is based on existing vulnerability to terrorist attacks involving a vehicle. The [redacted] Manager will inform OL of the owner's decision to install the barriers by 25 August. [redacted]

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t. OL has been assured through constant coordination with the Foreign Buildings Office that funds for the third floor addition to [redacted] Building and warehouse [redacted] have been accepted and forwarded to the field for implementation. [redacted]

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*Hummmmm
FBO - do
what do
they have
to do with
it?*

v. OL recently completed filming of the motion picture "CIA and Its People" which was produced by the Public Affairs Office. The film was well received, and a request for reproduction of an additional 1200 video cassettes was submitted. The duplication services will be provided by a contracted company. [redacted]

w. Two members of the Comptroller's staff met with OL to discuss P&PD's critical space shortage, the expansion of its printing capabilities [redacted] and the Division's role in the FBIS modernization program. A tour of the P&PD facility was provided after the session ended. [redacted]

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2. Significant Events Anticipated During the Coming Week:

None. (U)

[redacted]

John M. Ray

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